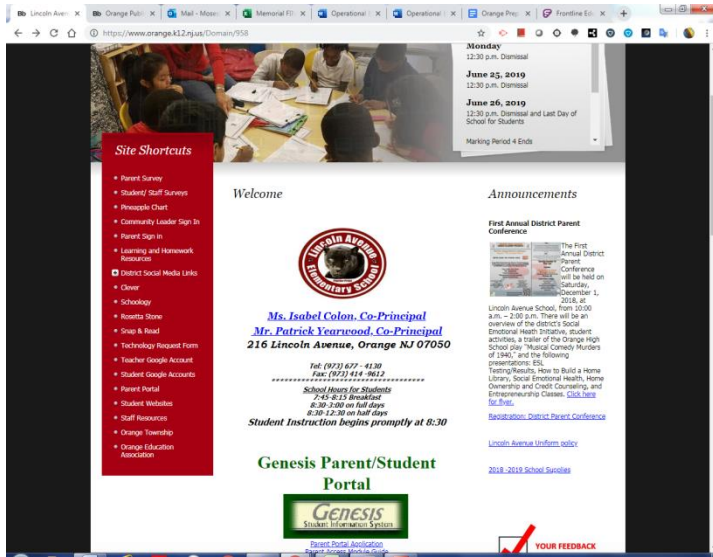


Technology Troubleshooting Form Samples

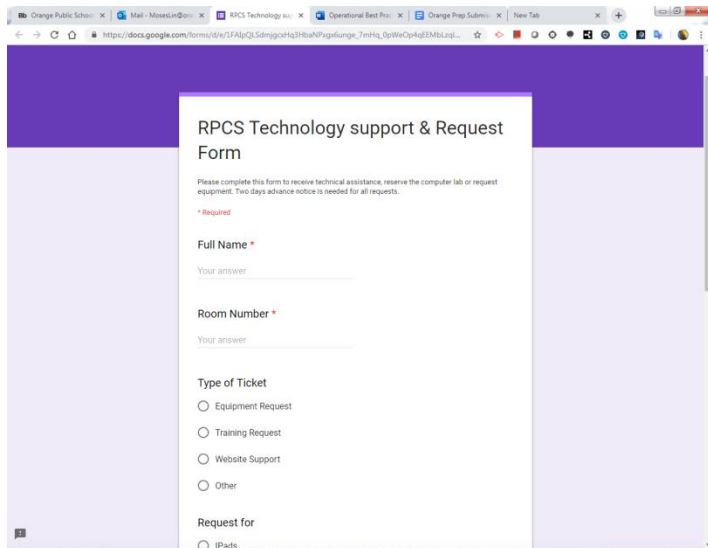
Lincoln Avenue School

<https://www.orange.k12.nj.us/Domain/958>



Rosa Parks Community School

https://docs.google.com/forms/d/e/1FAIpQLSdmjgcxHq3HbaNPxgx6unge_7mHq_OpWeOp4qEEMbLzqlGulg/viewform



Orange High

<https://www.orange.k12.nj.us/Page/1251>

The screenshot shows the Orange High School website with the 'Technology' menu item selected. The page lists several forms and resources:

- Chromebook Inventory Form
- Faculty Acceptable Use Policy
- Request for Student Log-Ins (Use this to request student information for Google, Student Portal, or Computer Log-In (network).)
- Student Acceptable Use Policy-Creole
- Student Acceptable Use Policy-English (Student Authorized Use Policy Agreement form - English Version)
- Student Acceptable Use Policy-Spanish (Student Authorized Use Policy Agreement form - Spanish Version)
- Technology Incident Report (Use this form when reporting missing or damaged devices.)
- Technology Trouble Ticket Form
- RSS

At the bottom of the page, contact information for Orange High School is provided: 400 Lincoln Avenue, Orange, NJ 07050. Phone: 973-677-4000 x5030/5037, Fax: 973-677-4066. The footer also includes a Blackboard logo and copyright information for 2010-2019.

The screenshot shows a 'TECHNOLOGY TROUBLE FORM 2017-2018' from Orange High School. The form is titled 'ORANGE HIGH SCHOOL SERVICE BUDDHU, TECHNOLOGY COORDINATOR- OHS ROOM 243C'. It includes fields for 'NAME', 'Date', and 'DEPART./RM #'. The form is divided into four quadrants for reporting issues:

- DESKTOPS**
 - NO INTERNET CONNECTIVITY**
 - No Log on Servers Available (Computer Station Service Tag: _____)
 - Trust Relationship Message (Computer Station Service Tag: _____)
 - Other: _____
 - CHROMEBOOK: use attached sheet**
 - Internet Connectivity
 - Keys/Buttons Missing
 - Damaged Screen
 - Language
 - Lock
 - Other: _____
- PRINTER/CANON COPIER**
 - Unable to Print
 - Unable to Copy
 - Toner/Ink (Specify Printer Model/Type: _____)
 - HP: _____
 - Dell: _____
 - Brother: _____
 - Canon: _____
 - Other: _____
 - Toner Type #: _____
- SMARTBOARD/PROJECTOR**
 - Ink- Writing on Smartboard
 - Off track- not writing in correct spot/point
 - Not writing at all
 - Bulbs- not powering on, red light,
 - Color- display of color on SB is off from what is displayed on desktop Computer
 - Spotting _____
 - Other: _____

At the bottom, there is a space for the user to describe their issue: 'If your issue(s) is/are not found above please use the space to specifically describe the issue:'